



## Operating Process for Internships Programme

- Intern would be expected to have their own arrangements for boarding & lodging.
- Candidates are expected to visit the website and offer in advance which project they would like to be associated with.
- Candidates are expected to gather all information about the organization through the website before joining.
- Once the project is chosen the intern will be linked with the particular project's manager who will be supervising all duties assigned.
- The organization expects the presence of the interns in the daily 10 am meeting.
- Interns would be expected to carry out field visits whenever the need arises.
- There will be a weekly review of work done by the supervisor. Fortnightly submission of reports is expected.
- Interns will be judged by their own initiative & enthusiasm.
- If the report is found to be of very high quality it will be uploaded on the website.
- A certificate of experience will be provided to all interns.
- Any other as per the need of program.